



HEART GALLERY MENTOR/ILP PROGRAM

Heart Gallery Mentor/ ILP Program Volunteer Intern Description Form

Division/Department	A Family For Every Child- Heart Gallery Mentor/ILP Program
Location	Lane County: Primary location 5 th Street Public Market
Job Title	Heart Gallery Mentor/ ILP Program Intern
Reports to	Carrie Pridemore Mentor/ILP Director and Christy Obie-Barrett President

Contact Info: 4211 W 11th, Eugene, Oregon 97405 Phone: 541-606-9258

<p>Applicants should have one or more of the following areas of interest</p> <p><input type="checkbox"/> Psychology/ Social Services</p> <p><input type="checkbox"/> Education</p> <p><input type="checkbox"/> Criminal</p> <p><input type="checkbox"/> Writing/English</p> <p><input type="checkbox"/> Business or other _____</p>	<p>Hours are flexible and can vary from term to term</p> <p>Length of commitment options are as follows:</p> <p><input type="checkbox"/> Three consecutive terms</p> <p><input type="checkbox"/> six consecutive months</p> <p><input type="checkbox"/> other _____</p>
---	---

Web Page URL: www.afamilyforeverychild.org **E-mail:** carrie@afamilyforeverychild.org

INTERN DUTIES

- Develop and create an Interdependent Living Binder for youth using creative writing skills. Utilize resources and materials available in books, on the internet, and through community resources (following the Interdependent Living Program Outline)
- Research strategies and techniques for teaching living skills to teens
- Create documents, questionnaires, self-tests, quizzes etc that interact with the ILP Binder/ Manual
- Go out in the community and find business resources to gather information needed for the ILP Binder/ Manual and classes
- Assist in permanency planning, interviewing and matching process of foster youth and mentors
- Assist Heart Gallery Mentor/ILP Director with various activities including verbal and written communications, answering questions about the program, meetings and other various assignments.

WORK EXPERIENCE REQUIREMENTS

- Applicants must be creative and self-motivated with good organization skills
- Applicants also should enjoy initiating conversations over the phone and enjoy writing
- An attitude of respect and diplomacy is required
- Written and verbal communication skills a must

AGENCY DESCRIPTION

A Family for Every Child is a non-profit organization providing creative and innovative support programs to foster children and prospective adoptive families. Our current programs offer adoption recruitment (Heart Gallery & Family Finding), guidance for pre-adoptive families (Family Building), ILP training for foster youth (Mentoring/ILP Program) and public awareness education (Why Not Me? campaign).

Division/Department	A Family For Every Child- Heart Gallery Mentor/ILP Program
Location	Lane County: Primary location 5 th Street Public Market
Job Title	Heart Gallery Mentor/ ILP Program Intern
Reports to	Carrie Pridemore Mentor/ILP Director and Christy Obie-Barrett President

MENTOR/ILP PROGRAM DESCRIPTION

Our Mission:

The mission of the Heart Gallery Mentor Program is to bring enthusiastic, dedicated, caring members of our community and unite them with our foster care youth, age 13-21. To help instill in them the independence, confidence and everyday life skills they will need to live a productive and successful life out on their own. To create, engage and encourage everlasting, unconditional support and everlasting bonds for the youth by providing permanency

APPLICATION PROCESS

Please contact A Family For Every Child to obtain an application or visit our website at www.afamilyforeverychild.org to download a printable version. Interviews will be scheduled within two weeks of application receipt in most cases. Internship positions will continue to be filled throughout the year.

EDUCATIONAL BENEFITS

Through the Heart Gallery Mentor/ILP Internship, students will use writing and research skills to take part in creating a binder/ life manual for foster youth to use to become successful adults. You will gain experience in developing a social service program from its foundation and an innovative educational curriculum. You will also establish community connections. This internship experience will give you an understanding of the need for a permanent support system in the lives of youths as well as non-traditional ways for building support systems for isolated youth.

ADDENDUM:

Interns will assist in writing curriculum according to the the following outline:

Heart Gallery Mentor/ Interdependent Living Program Outline

Interdependent Living – We believe the best and most effective way to deliver Independent Living services is through a permanent connection. The foster youth of our community may be taught skills but if no one is found to unconditionally commit to them before they discharge from care their hopes for a brighter future are dramatically reduced. In actuality how many of us are really independent, we all rely on someone. We believe the foundation of any good living skills program is connection to others.

All classes are taught for Mentor and Youth together!

ORIENTATIONS CLASS—THE IMPORTANCE OF CONNECTIONS

I. Heart Gallery Unconditional Connections

- Establish background and information on youths care plan
- Family Finding
- Inventory and access youths connections
- Education for Community volunteers/potential adoptive families and mentors on teens and the unconditional commitment they need and deserve
- Youth that are legally free... Search for permanency for them
- Educate youth on statistics and need they have for belonging in an everlasting bond/ committed family

II. Heart Gallery Mentor/ ILP Program Information

- What is the ILP/ Mentor Program?
- History on Program
- Highlights from the Wall of Fame updated every year
- Questions and Answers
- Contact Information Page for Heart Gallery
- Forms to file for different issues

III. Personal Care

- Medical (health insurance after foster care), dental and medical appointments, insurance info (co-pays, deductibles)

- First Aid and CPR
- Healthy Eating
- Balance of healthy life
- Sex Education (by an Education Professional)
- Parenting info and prevention: (child support, commitment and all issues that are involved in raising a child) Especially while being young
- Obtaining SS card and Birth Certificate
- Healthy vs. unhealthy relationships
- Exercise and upon approval and availability Gym scholarships

IV. Car Care/ Transportation

- Simple car repair
- Drivers Education or scholarship (upon approval and completion of car care course)
- Bus schedule and passes upon availability and approval
- Getting permit or license and following all procedures by DHS to obtain that and approval.
- Car Insurance (obtaining it, about car insurance, differences, what to do if an accident occurs)
- How to purchase a car
- Have cars available for reward that are donated for youth 18 or older upon approval and availability.
- Warranties and what they mean
- Reading what is really being said and not being taken advantage of

V. Education

- Tutor's for Jr. High and High School
- Education counseling
- College information
- Help w/ scholarships, grants and loans
- College applications
- College planning and follow up
- Obtain Library card and learn resources at Library
- Education money for places like Sylva Learning Center

VI. Career/ Employment

- Interview Skills
- Resume'
- Babysitting classes
- Application process
- Active help in finding a job (how to look, where to look) We will have employers on hand to refer the youth to as well.
- Dressing for success
- Career opportunities and what is needed
- References
- Reading pay check and understanding benefits and what that is worth

VII. Skills and assessment

- Life skill assessment and check list
- Progress notes
- ILP Journal Pages
- Ages and stages

VIII. Finance/ budgeting/ Money Management

- Banking info on checking and savings accts (help est. savings acct and incentives upon approval)
- Credit and what it means (good and bad)
- How to make a budget and stick to it
- Paying bills
- Credit cards and financing information
- How to save money
- Taxes
- Expense diary and receipts

IX. Housing and living independent/ Home management

- Differences in roommates, dorms, apartments, houses
- Bill budget and assessment
- Cooking classes
- Grocery shopping
- Basic housekeeping skills
 - Laundry/ Iron/ Sewing
 - Simple house repair

- House cleaning and what products to use and safe use of products
- Garden and lawn work
- Cooking (healthy eating)
- Fun projects
- Apartment or house hunting
- Applications/ how to read a lease
- Importance of reading before signing
- Getting utilities on (deposits and things needed to do that)
- Upon availability there may be some housing opportunities available and with approval from DHS or after care.
- Housing rules (do's and don'ts)
- What to do in an emergency (EX. fire, power out, water pipe break, water overflow in bathroom, etc.
- How to use fire extinguisher
- Time management

X. Community Service Available

- Opportunities to get community service credit for college
- Volunteer positions around the community for job experience
- Volunteer for different projects to give back to the community
- Much, much more

XI. Community Resources

- Business card holder
- Complete resource guide from A-Z (what DHS and community has to offer and how and what to do to get it
- Contact list of all the people involved in youth life
- Contact list of businesses and resources to call after aging out of the foster care system
- On-line support

XII. Check list and goal planning

- Check list for each section and rewards upon completion
- Following case/ care plan and why that is important
- Goals
- Goals for youth by youth
- Goals for youth by case worker/ foster parent or mentor
- Planner and guide for documentation for youth

XIII. Leisure time and Fun

- Things to do as a young adult for entertainment that are safe and fun
- Things for mentor and youth to do that are fun
- Events and activities available as being a part of the program
- Scrap booking classes to preserve memories
- Leaving tips
- ILP graduation and picture and story on wall of fame
- Completion of program rewards
- Upon availability youth will be given a home starter kit of donated used and new items
- Acknowledgement and encouragement
- Party and ceremony celebration of success
- Vacations/camping and other upon availability and approval